

Library Board of Trustees

Minutes December 3, 2012

Meeting was called to order at 4:00 p.m. by Board President Matt Funke. Other Trustees present included Susie Landrum, Sherry McDonald, Joyanne Cunningham, Cindy White, Andrew Murphy, Kathy Sanders and John Stanard.

Minutes from the Oct. 29, 2012 meeting were reviewed. The minutes were approved as written.

The monthly statistical report was presented. The year-to-date totals brought the totals above the negative percentage for the first time this year. It's anticipated that the Library will have an increase in circulation totals for 2012. The Library circulation was reported at a negative thirteen percent (-13%) in March 2012 when compared to 2011.

The monthly operating expense report was presented for the Board's approval. The expense report provides a list of invoices charged to the operating account. Andrew moved to pay the invoices listed. Joyanne seconded the motion. All members present voted yes during a roll call vote.

Old Business:

Salary Committee--Jackie presented new job descriptions and the pay/grade schedule for the committee. John Stanard moved that the job descriptions and pay/grade schedule be accepted as presented. Kathy second the motion. Motion passed.

Finance Committee—The 2013 Budget was submitted for approval. John Stanard moved to approve the budget as presented. Sherry McDonald second the motion. Motion passed.

Search Committee—Kathy Sanders updated the Board on the number of applicants for the Director's position. References for three candidates have been contacted. Two of the candidates will be presented to the staff during the next few weeks.

Andrew Murphy motioned to adjourn. Cindy White seconded the motion and the meeting was adjourned at 5:50 p.m.. The next Library Board meeting will be held January 7, 2013 at 4:00 p.m.

Respectively submitted

Jackie Thomas acting for Jeffrey Sifford, Board Secretary