

Poplar Bluff Municipal Library District

Library Board of Trustees

Minutes

Monday, August 11, 2014

Because there was no quorum, an informational meeting began at 4:13. Sue Crites Szostak presented financial information to those Board members present. A fifth board member then arrived which made a quorum.

1. Meeting was called to order at 4:28pm by Andrew Murphy (President). Other trustees present included Susie Landrum (Secretary), Kathy Sanders (Vice President), Christy Turner, and Cindy White. Sue Crites Szostak, Library Director, and Shannon Mangrum, Assistant Library Director, were also present.

2. Disclosure of interest: Any member of the Poplar Bluff Municipal Library District Board may disclose any possible conflict of interest dealing with either any item on the printed agenda or with any matter discussed at a previous meeting. None

3. Open for Public Discussion: None.

4. Minutes: Christy Turner made a motion to approve the minutes from the July meeting, and Cindy White seconded. The Board approved the minutes.

5. Financial/payment of bills: Sue Crites Szostak presented financial information and bills to be paid. She stated that revenues are up from the previous year, and the library appears to be in good shape as far as long and short term goals are concerned. Susie Landrum made a motion to pay the library bills and was seconded by Christy Turner. The trustees approved by roll call vote to pay the library bills.

6. Circulation Report: Sue Crites Szostak presented the Circulation Report.

7. Technical Service Report: Sue Crites Szostak presented the Technical Services Report

8. President's Report: President Andrew Murphy reported that he had one more form to sign at 1st Community Bank.

9. Old Business: RFP for Legal Services: Sue Crites Szostak reported that a letter will be sent to local attorneys this week.

Personnel Committee Update: Christy Turner (Committee Chair) will be holding a meeting with her committee upon the conclusion of today's board meeting. Board members may receive evaluation forms through e-mail.

10. New Business: Roll Back of Property Tax Millage to zero: Motion was made by Christy Turner to roll back the property tax millage to zero. Susie Landrum seconded. The roll back was approved by a roll call vote

Filing of Pro Forma: Shannon Mangrum has the copy from the state auditor. She stated that this has been more than a yearlong process. The fact that the library and city audits were congruent was one of the final steps necessary to complete the process with the state.

Report from Secretary of State's Council on Library Development: Kathy Sanders attended the meeting of the Council on Library Development which was held on Friday, August 1. The major topic was the approximately 1 billion dollars that Governor Nixon has withheld from several 100 programs because of revenue projections. Kathy recommended that the Board write a letter to Governor Nixon (with copies sent to our state legislators). This letter would request the release of funds and ask that libraries be a top priority. Kathy will be willing to work on a draft of the letter along with Sue Crites Szostak and Shannon Mangrum.

11. Director's Report: Sue Crites Szostak presented the Director's Report. She especially wanted to thank her staff for their hard work.

12. At 5:20pm Susie Landrum made a motion that the Board adjourn into a closed session to discuss personnel issues. Christy Turner seconded the motion. By a roll call vote, the Board agreed to adjourn into a closed session. At 5:23 Christy Turner made a motion to come out of the closed session, and Cindy White seconded.

13. Susie Landrum made a motion to adjourn the Board meeting, and Christy Turner seconded. The meeting was adjourned at 5:24 pm.

Respectfully Submitted,

Susie Landrum, Secretary

Board of Trustees, Poplar Bluff Municipal Library District