

Poplar Bluff Municipal Library District

Library Board of Trustees

Minutes

Monday, September 8, 2014

1. Meeting was called to order at 4:03pm by Andrew Murphy (President). Other trustees present included Susie Landrum (Secretary), Kathy Sanders (Vice President), Christy Turner, Cindy White, Kathern Harris, Matt Funke, and Jennifer Gadow. Sue Crites Szostak, Library Director, and Shannon Mangrum, Assistant Library Director, were also present.

2. Disclosure of interest: Any member of the Poplar Bluff Municipal Library District Board may disclose any possible conflict of interest dealing with either any item on the printed agenda or with any matter discussed at a previous meeting. None

3. Open for Public Discussion: None.

4. Minutes: Christy Turner made a motion to approve the minutes from the August meeting, and Cindy White seconded. The Board approved the minutes.

5. Financial/payment of bills: Sue Crites Szostak presented financial information and bills to be paid. Christy Turner made a motion to pay the library bills and was seconded by Susie Landrum. The trustees approved by roll call vote to pay the library bills.

6. Circulation Report: Sue Crites Szostak presented the Circulation Report.

7. Technical Service Report: Sue Crites Szostak presented the Technical Services Report

8. President's Report: President Andrew Murphy had no report.

9. Old Business:

Personnel Committee Update: Christy Turner (Committee Chair) will meet with the Board during the closed session to discuss the library director's evaluation.

Library Board of Trustees' letter to Governor Nixon regarding withholds: This matter was tabled at this time.

10. New Business:

Centennial Committee: Sue Crites Szostak asked that two board members volunteer to serve on the ad hoc centennial committee. Kathy Sanders and Jennifer Gadow volunteered.

COLA: There was no recommendation from Sue Crites Szostak regarding COLA for library staff. She voiced her concerns, and discussion ensued. She appreciated feedback from the board. No vote was necessary at this time.

11. Director's Report: Sue Crites Szostak presented the Director's Report.

12. At 5:01pm Matt Funke made a motion that the Board adjourn into a closed session to discuss a personnel issue. Christy Turner seconded the motion. By a roll call vote, the Board agreed to adjourn into a closed session. After discussion of the personnel issue, Sue Crites Szostak and Shannon Mangrum exited the meeting. Christy Turner (Chair of the personnel committee) conducted this portion of the closed session dealing with Sue Crites Szostak's job evaluation. At 5:37 Susie Landrum made a motion that the board come out of the closed session, and Christy Turner seconded.

13. Sue Crites Szostak returned to the board meeting. Christy Turner informed her of the results of the evaluation of her job performance. The board had approved a pay increase to step 6 of the salary schedule, which would constitute a yearly salary of \$67,833.32 plus a 1.5% COLA increase in January, 2015.

14. At 5:39 Christy Turner made a motion to adjourn the board meeting, and Cindy White seconded the motion.

Respectfully Submitted,

Susie Landrum, Secretary

Board of Trustees, Poplar Bluff Municipal Library District