

Poplar Bluff Municipal Library District
Library Board of Trustees
Minutes
Monday, August 1, 2016

1. Meeting was called to order at 4:00pm by Christy Turner (President). Other trustees present included Susie Landrum (Secretary), Karen Crook (Vice President), Kathern Harris, Andrew Murphy, Margaret Fletcher, and John Stanard. President Turner welcomed John Stanard to the Board. Sue Crites Szostak, Library Director, was on vacation, so Shannon Mangrum, Assistant Library Director, presented information to the Board in Sue's place. Also present was Barbara Horton, city council liaison for the library.
2. Disclosure of interest: Any member of the Poplar Bluff Municipal Library District Board of Trustees may disclose any possible conflict of interest dealing with either any item on the printed agenda or with any matter discussed at a previous meeting. None.
3. Open for Public Discussion: None.
4. Minutes: Karen Crook made a motion to approve the minutes from the July meeting. Margaret Fletcher seconded the motion. The Board approved the minutes from the July meeting.
5. Financial/payment of bills: Shannon Mangrum presented financial information and bills to be paid. Susie Landrum made a motion to pay the bills, and Karen Crook seconded. The Board approved payment of the bills by a roll call vote.
6. Circulation Report: Shannon Mangrum presented the Circulation Report.
7. Technical Services Report: Shannon Mangrum presented the Technical Services Report.
8. President's Report: President Christy Turner reported that Shirley Tibbs, longtime loyal library patron, had recently died.
9. Old Business:
Centennial Committee Update: Shannon Mangrum reported that the Centennial Committee continues to work on September and October events for "The Book in the Bluff" community read. She discussed the rowing event planned for September 24th and the two events on October 15th.
10. New Business: Roll Back of Property Tax Millage to Zero (Filing of Pro Forma): Shannon Mangrum recommended that the Board approve a motion to set the tax levy to zero for the 2016 property tax. John Stanard made a motion, and Andrew Murphy seconded. The Board approved the motion by a roll call vote.

11. Old Business: RFB for Health Insurance: Shannon Mangrum informed the Board that requests for bids will be out to vendors for 30 days. The closing date for submitting bids will be November 30th.
Lactation Policy: Shannon Mangrum informed the Board that the library is now an official breastfeeding workplace as approved by the Butler County Health Department.
Director's Evaluation: President Turner asked for 3 volunteers to serve with her on a committee to discuss and possibly revamp the evaluation form for the library director. The volunteers were Margaret Fletcher, John Stanard, and Susie Landrum.
September 12th Board Meeting: Shannon Mangrum reminded the Board that the first Monday in September is Labor Day, so the September Board Meeting will be held on Monday, September 12th.
12. Director's Report: Shannon Mangrum presented the Director's Report.
13. At 4:45 Margaret Fletcher made a motion to adjourn into a closed session, and Susie Landrum seconded. The Board approved by a roll call vote. No action was taken by the Board during the closed session. At 5:00 Karen Crook made a motion to come out of closed session and adjourn the Board meeting. Andrew Murphy seconded. The Board approved the motion, and the meeting was adjourned.

Respectfully Submitted,

Susie Landrum
Secretary, Board of Trustees, Poplar Bluff Municipal Library District