

Poplar Bluff Municipal Library District

Library Board of Trustees

Tuesday, July 28, 2015

Special Session

1. The Special Session was called to order at 4:00pm by President Andrew Murphy. Other trustees present were Cindy White (treasurer), Susie Landrum (secretary), Kathern Harris, Margaret Fletcher, Jennifer Gadow (vice president), and Karen Crook. Sue Crites Szostak, Library Director, and Shannon Mangrum, Assistant Library Director, were also present. New Board member, Margaret Fletcher, was introduced and welcomed.
2. Disclosure of Interest: Any member of the Poplar Bluff Municipal Library District may disclose any possible conflict of interest dealing with any item on the printed agenda or with any item discussed at a previous meeting. None.
3. Open for Public Discussion: None.
4. Old Business: Dille & Traxel: Sue Crites Szostak had a copy of the draft bid that Ben Traxel of the architectural firm of Dille & Traxel had left with her. This draft bid is for the work to be done on the replacement of the 1936 portion of the library's roof. Bids should be ready at the September Board meeting.
Banking & Finance Committee: The Board's Banking & Finance Committee reviewed the three proposals that were submitted to handle the Library's banking and investment services. The three proposals were from the following banks: Bank of Missouri, Commerce Bank, and Southern Bank. The Banking & Finance Committee recommended that the Board accept the proposal submitted by Southern Bank. Cindy White made a motion that the Board accept Southern Bank's proposal to provide banking services for three years, and Susie Landrum seconded. The Board approved the motion by roll call vote. President Andrew Murphy authorized Sue Crites Szostak to notify the 3 aforementioned banks of the Board's decision to accept Southern Bank's proposal.
RFID Conversion & Upgrade Project: Shannon Mangrum informed the Board that six vendors had been asked to submit bids for equipment to update the library's software. She received two responses. Shannon recommended that the Board accept Bibliotheca's proposal. Sue Crites Szostak concurred with Shannon's recommendation. Susie Landrum made a motion to accept Shannon's recommendation to accept Bibliotheca's proposal, and Jennifer Gadow seconded the motion. The Board approved the motion by roll call vote.
5. New Business: Fiscal Year 2015 Property Tax Rate: Sue Crites Szostak recommended that the library property tax rate for FY2015 be set to "zero". Cindy White made a motion that the library property tax rate be set to "zero". Jennifer Gadow seconded the motion. The Board approved the motion by roll call vote.

6. At 4:20pm Karen Crook made a motion to adjourn the meeting until the next scheduled Board meeting on Thursday, September 3rd. Margaret Fletcher seconded the motion, and the meeting was adjourned.

Respectfully Submitted,

Susie Landrum, Secretary
Board of Trustees, Poplar Bluff Municipal Library District