

Poplar Bluff Municipal Library Disaster Planning–Succession

I. Overview

In the event of a catastrophic event caused by a natural disaster, pandemic, or criminal act, the library has a succession plan for the management of library resources and personnel.

II. Succession

In the Director's absence, the Assistant Director assumes responsibilities of the Director until the Director becomes available. Upon the death/incapacity of the Director, the Assistant Director becomes Acting Director.

III. Board of Trustees

In the event of a catastrophic event causing all of the senior management positions listed in Section II. to be vacant, the Board of Trustees will name an acting director. If no Board of Trustees quorum exists, the City Council may appoint trustees in accordance with state statute and City ordinance. If the City Council is unable to act, the State Librarian may be consulted for management options for the library in the interim. In any event, an acting director will be appointed by governing authorities as soon as it is feasible.

Non-Discrimination Statement

Poplar Bluff Municipal Library District is an equal employment opportunity employer. It also complies with all federal, state and local laws protecting job applicants, employees, volunteers, presenters, and library users by prohibiting discrimination based on race, color, religion, sex (including gender identity, sexual orientation, and pregnancy), national origin, age (40 or older), disability, or genetic information.

Approved Board of Trustees 6-6-2022; Approved 12-8-2025.