

# Poplar Bluff Municipal Library District FY2019 Budget

	January Approved	October Approved	December Approved
<b>Library Revenue</b>			
101.Sales Tax	1,155,000.00	1,185,000.00	1,240,000.00
102.Fines/Services	15,000.00	15,000.00	18,000.00
103.Passport Revenue	7,500.00	7,500.00	8,500.00
<b>Total Library Revenue</b>	<b>\$ 1,177,500.00</b>	<b>\$ 1,207,500.00</b>	<b>\$1,266,500.00</b>

<b>Library Expenses</b>			
<b>200.Salaries and Wages</b>			
201.Administration	73,000.00	74,500	74,500.00
202.Full Times Salary/Wages	313,200.00	311,700.00	280,000.00
203.Part Time Wages	145,000.00	145,000.00	145,000.00
210.FICA & Medicare (7.45%)	42,496.00	42,496.00	42,496.00
<b>220.Insurance</b>			
221.Health Insurance	95,000.00	92,300.00	78,000.00
222.Dental Insurance	3,500.00	3,500.00	3,500.00
223.Eye Insurance	1,100.00	1,100.00	1,100.00
224.Life Insurance	500.00	500.00	500.00
225.Worker's Compensation Insurance	2,500.00	5200	5,200.00
226.AD&D Insurance	75.00	75.00	75.00
<b>Total 220.Insurance</b>	<b>\$ 102,675.00</b>	<b>\$ 102,675.00</b>	<b>\$88,375.00</b>
230.Retirement (LAGERS)	30,344.00	30,344.00	30,344.00
250.Educational Assistance	5,000.00	5,000.00	0.00
260.Cell Phone Reimburse	1,000.00	1,000.00	500.00
<b>Total 200.Salaries and Wages</b>	<b>\$ 712,715.00</b>	<b>\$ 712,715.00</b>	<b>\$661,215.00</b>

<b>300.Library Materials</b>			
<b>301.Books--Print</b>			
301.01.Adult Fiction	13,500.00	13,500.00	13,500.00
301.02.Adult Non-Fiction	600.00	600.00	600.00
301.03.Juvenile Print	12,000.00	12,000.00	12,000.00
301.04.YA Print	2,000.00	2,000.00	2,000.00
<b>Total 301.Books--Print</b>	<b>\$ 28,100.00</b>	<b>\$ 28,100.00</b>	<b>\$28,100.00</b>
<b>302.Digital Books</b>			
<b>302.01.Overdrive Advantage</b>			
302.01.01.Adult Overdrive Advantage	3,500.00	3,500.00	5,500.00
302.01.02.Juv/YA Overdrive Advantage	1,000.00	2,650.00	2,650.00
<b>Total 302.01.Overdrive Advantage</b>	<b>\$ 4,500.00</b>	<b>\$ 6,150.00</b>	<b>8,150.00</b>
302.02.Overdrive MOLIB2GO Annual Fee	3,500.00	3,500.00	3,500.00

Total 302.Digital Books	\$	8,000.00	\$	9,650.00	\$11,650.00
303.Periodicals					
303.01.Adult Magazines		2,600.00		2,600.00	2,600.00
303.03.Newspapers					
Total 303.Periodicals	\$	2,600.00	\$	2,600.00	\$2,600.00
304.Media					
304.01.Adult Video		7,400.00		7,400.00	7,400.00
304.02.Children's Video		6,650.00		5,000.00	5,000.00
304.03.Adult Audio		1,250.00		1,250.00	1,250.00
304.04.Children's Audio		500.00		500.00	500.00
Total 304.Media	\$	15,800.00	\$	14,150.00	\$14,150.00
306.Preservation					
306.01.Microfilm		1,000.00		1,000.00	1,000.00
Total 306.Preservation	\$	1,000.00	\$	1,000.00	1,000.00
307.Databases & Other Electronic Materials		5,000.00		5,000.00	5,000.00
307.01.Hoopla		24,000.00		24,000.00	22,000.00
Total 307.Databases & Other Electronic Materials	\$	29,000.00	\$	29,000.00	\$27,000.00
<b>Total 300.Library Materials</b>	<b>\$</b>	<b>84,500.00</b>	<b>\$</b>	<b>84,500.00</b>	<b>\$84,500.00</b>
310.Support Services					
311.Cataloging		6,000.00		6,000.00	6,000.00
316.Circulation		16,500.00		16,500.00	9,000.00
317.Technical Services Consumables		10,000.00		10,000.00	10,000.00
317.01.Interlibrary Loan Consumables					
Total 317.Technical Services Consumables	\$	10,000.00	\$	10,000.00	\$10,000.00
318.Patron Services Consumables		4,000.00		4,000.00	4,000.00
<b>Total 310.Support Services</b>	<b>\$</b>	<b>36,500.00</b>	<b>\$</b>	<b>36,500.00</b>	<b>\$29,000.00</b>
320.Patron Access					
321.Morenet		15,000.00		15,000.00	15,000.00
<b>Total 320.Patron Access</b>	<b>\$</b>	<b>15,000.00</b>	<b>\$</b>	<b>15,000.00</b>	<b>\$15,000.00</b>
340.Main Branch Library					
341.01.Cleaning Services				3,000.00	3,000.00
341.02.Cleaning Supplies		5,000.00		5,000.00	5,000.00
342.Utilities		32,000.00		32,000.00	30,000.00
343.Grounds Maintenance		2,000.00		2,000.00	2,000.00
344.01.Building Repairs		20,000.00		20,000.00	40,000.00
344.02.Building Inspections		6,000.00		6,000.00	6,000.00
344.03.Building Furnishings					
347.Aquarium		1,500.00		1,500.00	1,500.00
348.Building Security		10,000.00		13,750.00	14,000.00
<b>Total 340.Main Branch Library</b>	<b>\$</b>	<b>76,500.00</b>	<b>\$</b>	<b>83,250.00</b>	<b>\$101,500.00</b>
350.Technology					
351.Cables, Patches, Switches		500.00		75.00	75.00
352.Replacements/Supplies		2,000.00		200.00	200.00
353.Phone		6,000.00		5,200.00	5,200.00
354.Software/Software Licensing		1,500.00		11,925.00	11,925.00
355.Equipment		10,000.00		5,000.00	5,000.00
356.Printer Consumables		5,000.00		2,600.00	2,600.00

<b>Total 350.Technology</b>	<b>\$ 25,000.00</b>	<b>\$ 25,000.00</b>	<b>\$25,000.00</b>
<b>360.Marketing &amp; Programming</b>			
361.Publications	2,000.00	500.00	500.00
363.Programming	5,000.00	6,500.00	6,500.00
<b>Total 360.Marketing &amp; Programming</b>	<b>\$ 7,000.00</b>	<b>\$ 7,000.00</b>	<b>\$7,000.00</b>
<b>370.Professional Services</b>			
371.Legal Fees	10,000.00	10,000.00	10,000.00
372.Accounting/Auditing Costs	5,500.00	5,500.00	5,500.00
373.Board of Trustees	500.00	700.00	700.00
375.Real Estate Fees			7,400.00
<b>Total 370.Professional Services</b>	<b>\$ 16,000.00</b>	<b>\$ 16,200.00</b>	<b>\$23,600.00</b>
<b>380.Travel/Training</b>			
381.Mileages	2,000.00	3,000.00	3,000.00
382.Conferences	2,000.00	3,000.00	3,000.00
383.Training	1,000.00	1,500.00	1,500.00
384.Professional Memberships	800.00	1,300.00	1,300.00
<b>Total 380.Travel/Training</b>	<b>\$ 5,800.00</b>	<b>\$ 8,800.00</b>	<b>\$8,800.00</b>
<b>390.General Administrative</b>			
390.02TIF Financing Payment	120,000.00	150,000.00	150,000.00
391.Payroll/Time Clock	2,500.00	2,500.00	2,500.00
392.Accounting/Banking	1,300.00	1,300.00	1,300.00
393.Office/Staff Supplies	2,000.00	2,000.00	2,000.00
394.Building Liability/Insurance	35,000.00	35,000.00	38,000.00
395.Board Insurance/Bonding	1,000.00	1,000.00	1,000.00
396.Advertising	1,000.00	1,000.00	1,000.00
398.Human Resources	500.00	500.00	500.00
399.Postage	3,000.00	3,000.00	3,000.00
399.01.Interlibrary Loan Postage			
<b>Total 399.Postage</b>	<b>\$ 3,000.00</b>	<b>\$ 3,000.00</b>	<b>\$3,000.00</b>
<b>Total 390.General Administrative</b>	<b>\$ 166,300.00</b>	<b>\$ 196,300.00</b>	<b>\$199,300.00</b>
<b>Total Library Expenses</b>	<b>\$ 1,145,315.00</b>	<b>\$ 1,185,265.00</b>	<b>\$1,154,915.00</b>
<b>Other Income</b>			
Interest Earned		14,000.00	18,000.00
		<b>\$ 14,000.00</b>	<b>\$18,000.00</b>
<b>Other Expenses</b>			
400.02.Buildings and Land			95,900.00
401.Building Improvements		12,520.00	12,520.00
402.Technology/Equipments	5,000.00	3,250.00	3,250.00
<b>Total Other Expenses</b>	<b>\$ 5,000.00</b>	<b>\$ 15,770.00</b>	<b>\$111,670.00</b>
<b>Unbudgeted</b>	<b>\$ 27,185.00</b>	<b>\$ 20,465.00</b>	<b>\$17,915.00</b>