

Poplar Bluff Municipal Library District
BUDGET FY2018

	Approved Budget January 2018	Approved Budget March 2018	Approved Budget October 2018
Library Revenue			
Local Revenue			
101.Sales Tax	1,155,000	1,155,000	1,200,000
102.Fines/Services	15,000	15,000	18,000
102.Passport Revenue			\$7,000
Total Revenue	\$1,170,000	\$1,170,000	\$1,225,000
Library Expenses			
Salaries and Wages			
201.Administration	73,000	73,000	73,000
202.Full Times Salary/Wages	305,000	305,000	285,000
203.Part Time Wages	127,500	167,500	143,000
210.Employer Taxes (7.65%)	40,440	43,640	41,040
Lump Sum - Dec 2018 - \$600			12,000
Total Payroll	545,940	589,140	554,040
220.Insurance			
221.Health Insurance	95,000	80,000	75,000
222.Dental Insurance	3,000	3,000	3,000
223.Eye Insurance	1,100	1,100	1,100
224.Life Insurance	300	300	400
225.Worker's Compensation Insurance	2,500	2,500	2,500
226.AD&D Insurance	50	50	50
Total Insurance	101,950	86,950	82,050
230.Retirement (LAGERS 8.1%)	30,618	30,618	29,322
240.Unemployment Claims			
250.Educational Assistance	5,000	5,000	0
260.Cell Phone Reimburse			350
Total Fringe	137,568	122,568	111,722
Total Salaries and Wages	\$683,508	\$711,708	\$665,762
Operating Expenses			
300.Library Materials			
301.Books--Print	33,000	33,000	29,700
302.Digital Books	4,500	4,500	4,050
303.Magazines/Newspaper Subscriptions (print)	3,600	3,600	3,240
304.Media	16,400	16,400	14,760
305.Online Book Subscriptions	3,250	3,250	3,250

306.Preservation	1,000	1,000	900
307.Databases & Other Electronic Materials	17,000	17,000	23,000
Total 300.Library Materials	78,750	78,750	78,900
310.Support Services			
311.Cataloging	6,000	6,000	6,000
316.Circulation	18,000	18,000	16,000
317.Technical Services Consumables	6,000	6,000	10,000
318.Patron Services Consumables	4,000	4,000	4,000
Total 310.Support Services	34,000	34,000	36,000
320.Patron Access			
321.Morenet	15,000	15,000	12,500
Total 320.Patron Access	15,000	15,000	12,500
340.Main Branch Library			
341.01.Cleaning Services	37,440	5,000	5,000
341.02.Cleaning Supplies	2,000	2,000	5,000
342.Utilities	32,000	32,000	32,000
343.Grounds Maintenance	2,000	2,000	2,000
344.01.Building Repairs	22,000	22,000	30,000
344.02.Building Inspections	5,500	5,500	5,500
344.03.Building Furniture			14,000
347.Aquarium	1,500	1,500	1,500
348.Building Security	35,000	35,000	10,000
Total 340.Main Branch Library	137,440	105,000	105,000
350.Technology			
351.Cables, Patches, Switches	500	500	500
352.Replacements/Supplies	2,000	2,000	1,000
353.Phone	6,400	6,400	5,400
354.Software/Software Licensing	500	500	1,250
355.Equipment	12,000	12,000	12,000
356.Printer Consumables	5,000	5,000	2,500
Total 350.Technology	26,400	26,400	22,650
360.Marketing & Programming			
361.Publications	2,000	2,000	2,000
363.Programming	5,000	5,000	5,000
Total 360.Marketing & Programming	7,000	7,000	7,000
370.Professional Services			
371.Legal Fees	10,000	10,000	10,000
372.Accounting/Auditing Costs	5,000	5,000	5,000
373.Board of Trustees	600	600	600
Total 370.Professional Services	15,600	15,600	15,600

	380.Travel/Training			
	381.Mileages	2,000	2,000	2,000
	382.Conferences	2,000	2,000	2,000
	383.Training	1,000	1,000	1,000
	384.Professional Memberships	600	600	600
	Total 380.Travel/Training	5,600	5,600	5,600
	390.General Administrative			
	390.01 Historical Operations	98,000	98,000	98,000
	390.02 TIF Payment	80,000	80,000	103,000
	391.Payroll/Time Clock	1,800	1,800	2,000
	392.Accounting/Banking	1,300	1,300	1,300
	393.Office/Staff Supplies	1,800	1,800	1,800
	394.Building Liability/Insurance	35,000	35,000	35,000
	395.Board Insurance/Bonding	1,000	1,000	1,000
	396.Advertising	1,350	1,350	600
	397.Software	0	0	0
	398.Human Resources	300	300	750
	399.Postage	2,200	2,200	2,700
	Total 390.General Administrative	222,750	222,750	246,150
	Total Operating Expenses	\$542,540	\$510,100	\$529,400
	Other Income			
	Interest Earned	6,500	6,500	8,000
	Other Expenses			
	400.Capital Improvements	10,000	10,000	13,000
	Transfer in from Reserves	\$60,000	\$60,000	\$0
	Unbudgeted/Reserves	\$452	\$4,692	\$24,838