

Poplar Bluff Municipal Library District
BUDGET FY2018

	Approved Budget January 2018	Approved Budget March 2018
Library Revenue		
Local Revenue		
101.Sales Tax	1,155,000	1,155,000
102.Fines/Services	15,000	15,000
Total Revenue	\$1,170,000	\$1,170,000
Library Expenses		
Salaries and Wages		
201.Administration	73,000	73,000
202.Full Times Salary/Wages	305,000	305,000
203.Part Time Wages	127,500	167,500
210.Employer Taxes (7.65%)	40,440	43,640
Total Payroll	545,940	589,140
220.Insurance		
221.Health Insurance	95,000	80,000
222.Dental Insurance	3,000	3,000
223.Eye Insurance	1,100	1,100
224.Life Insurance	300	300
225.Worker's Compensation Insurance	2,500	2,500
226.AD&D Insurance	50	50
Total Insurance	101,950	86,950
230.Retirement (LAGERS 8.1%)	30,618	30,618
240.Unemployment Claims		
250.Educational Assistance	5,000	5,000
Total Fringe	137,568	122,568
Total Salaries and Wages	\$683,508	\$711,708
Operating Expenses		
300.Library Materials		
301.Books--Print	33,000	33,000
302.Digital Books	4,500	4,500
303.Magazines/Newspaper Subscriptions (print)	3,600	3,600
304.Media	16,400	16,400
305.Online Book Subscriptions	3,250	3,250

	306.Preservation	1,000	1,000
	307.Databases & Other Electronic Materials	17,000	17,000
	Total 300.Library Materials	78,750	78,750
	310.Support Services		
	311.Cataloging	6,000	6,000
	316.Circulation	18,000	18,000
	317.Technical Services Consumables	6,000	6,000
	318.Patron Services Consumables	4,000	4,000
	Total 310.Support Services	34,000	34,000
	320.Patron Access		
	321.Morenet	15,000	15,000
	Total 320.Patron Access	15,000	15,000
	340.Main Branch Library		
	341.01.Cleaning Services	37,440	5,000
	341.02.Cleaning Supplies	2,000	2,000
	342.Utilities	32,000	32,000
	343.Grounds Maintenance	2,000	2,000
	344.01.Building Repairs	22,000	22,000
	344.02.Building Inspections	5,500	5,500
	347.Aquarium	1,500	1,500
	348.Building Security	35,000	35,000
	Total 340.Main Branch Library	137,440	105,000
	350.Technology		
	351.Cables, Patches, Switches	500	500
	352.Replacements/Supplies	2,000	2,000
	353.Phone	6,400	6,400
	354.Software/Software Licensing	500	500
	355.Equipment	12,000	12,000
	356.Printer Consumables	5,000	5,000
	Total 350.Technology	26,400	26,400
	360.Marketing & Programming		
	361.Publications	2,000	2,000
	363.Programming	5,000	5,000
	Total 360.Marketing & Programming	7,000	7,000
	370.Professional Services		
	371.Legal Fees	10,000	10,000
	372.Accounting/Auditing Costs	5,000	5,000
	373.Board of Trustees	600	600
	Total 370.Professional Services	15,600	15,600

	380.Travel/Training		
	381.Mileages	2,000	2,000
	382.Conferences	2,000	2,000
	383.Training	1,000	1,000
	384.Professional Memberships	600	600
	Total 380.Travel/Training	5,600	5,600
	390.General Administrative		
	390.01 Historical Operations	98,000	98,000
	390.02 TIF Payment	80,000	80,000
	391.Payroll/Time Clock	1,800	1,800
	392.Accounting/Banking	1,300	1,300
	393.Office/Staff Supplies	1,800	1,800
	394.Building Liability/Insurance	35,000	35,000
	395.Board Insurance/Bonding	1,000	1,000
	396.Advertising	1,350	1,350
	397.Software	0	0
	398.Human Resources	300	300
	399.Postage	2,200	2,200
	Total 390.General Administrative	222,750	222,750
	Total Operating Expenses	\$542,540	\$510,100
	Other Income		
	Interest Earned	6,500	6,500
	Other Expenses		
	400.Capital Improvements	10,000	10,000
	Transfer in from Reserves	\$60,000	\$60,000
	Unbudgeted/Reserves	\$452	\$4,692