

Poplar Bluff Municipal Library District

Library Board of Trustees

Minutes

Monday, April 4, 2016

1. Meeting was called to order at 4:03pm by Andrew Murphy (President). Other trustees present included Susie Landrum (Secretary), Cindy White (Treasurer), Kathern Harris, Christy Turner (Vice President), Margaret Fletcher, and Karen Crook. Sue Crites Szostak, Library Director, and Shannon Mangrum, Assistant Library Director, were present. Also in attendance was Steve Austin, library auditor, with the accounting firm of Kraft, Miles, & Tatum.
2. Disclosure of interest: Any member of the Poplar Bluff Municipal Library District Board of Trustees may disclose any possible conflict of interest dealing with either any item on the printed agenda or with any matter discussed at a previous meeting. None.
3. Open for Public Discussion: None.
4. Minutes: Christy Turner made a motion to approve the minutes from the March meeting. Margaret Fletcher seconded the motion. The Board approved the minutes from the March meeting.
5. Financial/payment of bills: Sue Crites Szostak presented financial information and bills to be paid. Susie Landrum made a motion to pay the bills, and Christy Turner seconded. The Board approved payment of the bills by a roll call vote.
6. Circulation Report: Sue Crites Szostak presented the Circulation Report. Shannon Mangrum relayed information that all R1 students (grades K-12) and teachers now have 24-7 access to the library's electronic collection.
7. Technical Services Report: Sue Crites Szostak presented the Technical Services Report.
8. President's Report: President Andrew Murphy had no report.
9. Old Business: Centennial Committee Update: Sue Crites Szostak said that the committee did not meet in March. She has received the contract from the author who will be appearing at the event in October.

Audit Update-Final Audit Report- A copy of the audit report was presented to each Board member. Steve Austin, library auditor, reviewed the report with the Board and was available to answer any questions. He was very complimentary of the library staff members who provided him with all requested information: Sue Crites Szostak, Shannon Mangrum, and Pat Cozort. No concerns were noted by the auditor. Christy Turner sent kudos to Sue, Shannon, and Pat . The audit committee

recommended that the Board accept the audit. Christy Turner made a motion to accept the audit, and Susie Landrum seconded. The audit was accepted by the Board by a roll call vote.

10. New Business: There was no new business.

11. Director's Report: Sue Szostak presented the Director's Report.

12. At 4:46pm Christy Turner made a motion that the Board adjourn into a closed session to discuss personnel issues. Cindy White seconded. By a roll call vote, the Board agreed to adjourn into a closed session. No action was taken by the Board during the closed session. At 5:20 Christy Turner made a motion to come out of closed session and adjourn the Board meeting. Cindy White seconded the motion. The Board approved the motion by roll call vote, and the meeting was adjourned.

Respectfully Submitted,

Susie Landrum
Secretary, Board of Trustees, Poplar Bluff Municipal Library District