

# Poplar Bluff Municipal Library District

## Library Board of Trustees

### Minutes

Monday, January 4, 2016

1. Meeting was called to order at 4:02pm by Andrew Murphy (President). Other trustees present included Susie Landrum (Secretary), Cindy White (Treasurer), Kathern Harris, Christy Turner, Karen Crook, and Dr. Mary Lou Brown. Sue Crites Szostak, Library Director, and Shannon Mangrum, Assistant Director, were also present.
2. Disclosure of interest. Any member of the Poplar Bluff Municipal Library District Board of Trustees may disclose any possible conflict of interest dealing with either any item on the printed agenda or with any matter discussed at a previous meeting. None.
3. Open for Public Discussion: None.
4. Minutes: Karen Crook made a motion to approve the minutes from the December meeting, and Christy Turner seconded. The Board approved the minutes
5. Financial/payment of bills: Sue Crites Szostak presented to the board financial information and bills to be paid. Christy Turner made a motion to pay the library bills and was seconded by Susie Landrum. The Board approved by roll call vote payment of the library bills.
6. Circulation Report: Sue Crites Szostak presented the Circulation Report.
7. Technical Services Report: Sue Crites Szostak presented the Technical Services Report.
8. President's Report: President Murphy had no report.
9. Old Business: Centennial Committee Update: Sue Crites Szostak gave an update on the centennial plans. Two important events were mentioned: citywide celebration on January 24<sup>th</sup> at the Tinnin Center and donor reception at the library on March 18<sup>th</sup> with Leonard Marcus.
10. New Business: There was no new business to discuss.
11. Director's Report: Sue Crites Szostak presented the Director's Report. Shannon Mangrum added a technology update.

12. Adjournment into closed session: At 4:33 Kristy Turner made a motion to adjourn into a closed session to discuss personnel issues. Dr. Mary Lou Brown seconded. The Board approved by a roll call vote adjourning into closed session. No action was taken in the closed session.
13. At 4:41 Kristy Turner made a motion to come out of the closed session and adjourn the Board meeting, and Susie Landrum seconded. The Board approved by a roll call vote, and the meeting was adjourned.

Respectfully Submitted,

Susie Landrum, Secretary

Board of Trustees, Poplar Bluff Municipal Library District