

Poplar Bluff Municipal Library District

Library Board of Trustees

Minutes

Monday, September 12, 2016

1. Meeting was called to order at 4:02pm by Christy Turner (President). Other trustees present included Susie Landrum (Secretary), Cindy White (Treasurer), Karen Crook (Vice President), Kathern Harris, Andrew Murphy, Dr. Mary Lou Brown, and John Stanard. Sue Crites Szostak, Library Director, and Shannon Mangrum, Assistant Library Director, were also present.
2. Disclosure of interest: Any member of the Poplar Bluff Municipal Library District Board of Trustees may disclose any possible conflict of interest dealing with either any item on the printed agenda or with any matter discussed at a previous meeting. None.
3. Open for Public Discussion: None.
4. Minutes: Andrew Murphy made a motion to approve the minutes from the August meeting. Kathern Harris seconded the motion. The Board approved the minutes from the August meeting.
5. Financial/payment of bills: Sue Crites Szostak presented financial information and bills to be paid. Susie Landrum made a motion to pay the bills, and Cindy White seconded. The Board approved payment of the bills by a roll call vote.
6. Circulation Report: Sue Crites Szostak presented the Circulation Report.
7. Technical Services Report: Sue Crites Szostak presented the Technical Services Report.
8. President's Report: President Christy Turner had no report.
9. Old Business: Personnel Committee Update: This item was tabled until the next Board meeting. Centennial Committee Update: Sue Crites Szostak reported that the centennial committee is busy planning upcoming events. Sue reiterated the dates and times of the September and October events.
10. New Business: Mission Statement: Sue Crites Szostak would like to simplify the mission statement for incorporation into the library's strategic plan. She explained that a shorter version would be easier to communicate. She asked that the Board members study the existing mission statement. She will email the Board members asking for their proposals.
11. Director's Report: Sue Crites Szostak presented the director's report.

12. At 5:02 Cindy White made a motion to go into closed session to discuss a personnel matter, and Susie Landrum seconded. The Board approved the motion by roll call vote. The Board took no action during the closed session. At 5:07 Cindy White made a motion to come out of closed session and to adjourn the Board meeting, and Andrew Murphy seconded. The Board approved the motion by roll call vote. The Board meeting was adjourned.

Respectfully Submitted,

Susie Landrum
Secretary, Board of Trustees, Poplar Bluff Municipal Library District