

Poplar Bluff Municipal Library District

Library Board of Trustees

Minutes

Monday, July 11, 2016

1. Meeting was called to order at 4:01pm by Christy Turner (President). Other trustees present included Susie Landrum (Secretary), Cindy White (Treasurer), Karen Crook (Vice President), Kathern Harris, Andrew Murphy, and Dr. Mary Lou Brown. Sue Crites Szostak, Library Director, and Shannon Mangrum, Assistant Library Director, were also present.
2. Disclosure of interest: Any member of the Poplar Bluff Municipal Library District Board of Trustees may disclose any possible conflict of interest dealing with either any item on the printed agenda or with any matter discussed at a previous meeting. None.
3. Open for Public Discussion: None.
4. Minutes: Dr. Mary Lou Brown made a motion to approve the minutes from the June meeting. Andrew Murphy seconded the motion. The Board approved the minutes from the June meeting.
5. Financial/payment of bills: Sue Crites Szostak presented financial information and bills to be paid. Susie Landrum made a motion to pay the bills, and Cindy White seconded. The Board approved payment of the bills by a roll call vote.
6. Circulation Report: Sue Crites Szostak presented the Circulation Report.
7. Technical Services Report: Sue Crites Szostak presented the Technical Services Report.
8. President's Report: President Christy Turner had no report.
9. Old Business:
 - Centennial Committee Update: Sue Crites Szostak reported that the centennial committee continues to work on the September and October events. The next committee meeting will be held on July 13th.
 - August Board Meeting: Sue Crites Szostak recommended that Shannon Mangrum take her place at the August meeting as Sue will be on vacation. Andrew Murphy made a motion that Shannon take Sue's place at the August meeting, and Kathern Harris seconded. The Board approved the motion.
 - Fiscal Year 2nd Quarter TIF Payment: Sue Crites Szostak made a recommendation that the Board approve payment of the second quarter TIF payment to the city of Poplar Bluff in the amount of \$16,252,44. Dr. Mary Lou Brown made a motion to approve the TIF payment. Cindy White seconded the motion. The Board approved the motion by roll call vote
10. New Business: RFB Health Insurance: The health insurance coverage for library employees could possibly increase as much as 25 percent in 2017 which would increase the amount paid from

\$60,000.00 to \$75,000.00 annually. Sue Crites Szostak recommended that she be authorized to request bids for insurance. This would include library bonding, health insurance, building liability, and workmen's comp. Cindy White made a motion to authorize Sue to request insurance bids. Susie Landrum seconded. The Board approved the motion.

11. Director's Report: Sue Szostak presented the Director's Report. Shannon Mangrum also provided information on a few items.
12. At 4:53 Cindy White made a motion to adjourn into a closed session, and Dr. Mary Lou Brown seconded. The Board approved by a roll call vote. The closed session dealt with a personnel issue, legal matters, and real estate issues (RSMo 610.021.1, 610.021.2, 610.021.3, 610.021.9, 610.021.11, 610.021.12, 610.021.13, and 610.021.14). No action was taken by the Board during the closed session. At 4:57 Dr. Mary Lou Brown made a motion to come out of closed session, and Andrew Murphy seconded. The Board approved the motion by roll call vote. At 4:58 Susie Landrum made a motion to adjourn the Board meeting. Andrew Murphy seconded the motion. The Board approved the motion, and the meeting was adjourned.

Respectfully Submitted,

Susie Landrum
Secretary, Board of Trustees, Poplar Bluff Municipal Library District