Poplar Bluff Municipal Library District

Library Board of Trustees

Minutes

Thursday December 20, 2012

Special Session

1. Meeting was called to order at 4:04 pm by Matt Funke (President). Other Trustees present included Joyanne Cunningham, Susie Landrum, Sherry McDonald, Andrew Murphy, Kathy Sanders (Vice President), Jeffrey Sifford (Secretary), John Standard (Treasurer), and Cindy White. All nine trustees present. Jackie Thomas, Library Director was present.

2. Disclosure of interest. Any member of the Poplar Bluff Municipal Library District Board of Trustees may disclose any possible conflict of interest dealing with either any item on the printed agenda or with any matter discussed at a previous meeting. None.

3. Open for Public Discussion: None.

4. Old Business: Poplar Bluff Municipal Library District committee reports:
   Library Director Search Committee (C) Kathy Sanders, John Stanard and Susie Landrum. Kathy Sanders presented a very detailed process of the research, position description, advertising, application reviews, reference checks, interviews, and the selection of the new Poplar Bluff Municipal Library District Library Director. John Stanard continued with more process details and with additional details input from Susie Landrum. After a discussion of the recommendation from the Library Director Search Committee, John Standard made a motion to select Sue Crites Szostak as the new Poplar Bluff Municipal Library Director and was second by Cindy White. After a discussion of the motion, all nine trustees approved hiring Sue Crites Szostak as the new director with a starting salary of $62,000+ with the final salary being the nearest on the approved salary schedule which is $63, 285 plus approved employee benefits. Jackie Thomas mentioned that the selectee will need to complete an application packet which will include drug testing and benefits enrollment. Starting date will be as soon as the application process is complete and the selectee is ready to start.

5. New Business: Banking and Finance Committee report - Consulting Agreement. Banking and Finance Committee (C) John Stanard, Matt Funke and Andrew Murphy. John Stanard presented to the board a "Consulting Agreement" between the Poplar Bluff Municipal Library District (the District) and Jackie Thomas (the Consultant). After a discussion by the board, John Standard made a recommendation to approve the Board President Matt Funke to enter into a

Consulting Agreement with Jackie Thomas. The board discussed the recommendation and Susie Landrum made a motion to approve the Consulting Agreement and was second by Kathy Sanders. After more discussion, all nine trustees approved the motion.

6. Motion made by Jeffrey Sifford to adjourn the meeting and was second by Andrew Murphy. The board approved to adjourn the meeting at 4:40 pm. The next Library Board meeting will be Monday January 7, 2013 at 4:00 pm.

Respectfully Submitted

Jeffrey Sifford