

## Library Board of Trustees

### Minutes

Monday August 6, 2012

- Meeting was called to order at 4:01 pm by Board President Matt Funke. Other Trustees present included Susie Landrum, Joyanne Cunningham, Andrew Murphy, Cindy White, John Stanard, Kathy Sanders, Cheryl McDonald and Jeffrey Sifford. Jackie Thomas, Library Director was present.
- Disclosure of interest. Any member of the Library Board of Trustees may disclose any possible conflict of interest dealing with either any item on the printed agenda or with any matter discussed at a previous meeting. No member disclosed a conflict of interest.
- Open for Public Discussion: None.
- The floor was opened by Board President Matt Funke regarding the Public Hearing for the 2013 Tax Rate. No public were present.
- Minutes from the June 2012 meeting were presented and discussed. A motion was made by Cindy White to approve the minutes and second by Joyanne Cunningham. The minutes were approved.
- New business: A motion was made by Kathy Sanders and second by Susie Landrum to set the Library Property Tax Rate to “zero” for the fiscal year beginning January 1, 2013. After a discussion the board approved setting the tax rate to “zero”.
- The monthly circulation reports was presented and discussed.
- The monthly operating expense report was presented and discussed. The trustees were asked by roll call vote to approve paying the library expenses. All nine trustees approved paying the monthly operating expenses.
- Old Business: A letter was presented by Library Director Jackie Thomas from Doug Loethen, Taxation Division, Missouri Department of Revenue stating that they had received notification as required by Section 182.802, RSMo, that the City of Poplar Bluff Municipal Library District has imposed a one-fourth percent (1/4%) sales tax for funding the Public Library District. This tax will become effective October 1, 2012 with no expiration date. All trustees received a copy of the letter.

- New Business: Establishment of subcommittees to meet the expansion and growth in 2013. After a discussion, the following subcommittees were created, with (C) as Chairperson: Master Plan Subcommittee (C) Andrew Murphy, Kathy Sanders and Cindy White. Budget & Banking Subcommittee (C) John Stanard, Matt Funke and Andrew Murphy. Staff Salary Schedules Subcommittee (C) Jeffrey Sifford, Joyanne Cunningham and Cheryl McDonald.

The Attorney of Record will be attorney Kent Brown. The Library Director will retain Mr. Brown's services.

- Library Director Search Committee (C) Kathy Sanders, John Stanard and Susie Landrum.

- President's Report:

- Director's Report: Presented and discussed the "Beyond the Pages" Destinations for readers. (Forming an idea, making it happen.)

- Motion made by Cindy White to adjourn the meeting and second by Andrew Murphy. The board approved to adjourn the meeting at 5:12 pm. The next Library Board meeting will be September 3, 2012 at 4:00 pm.

Respectfully Submitted

Jeffrey Sifford